



## Stringbreakers Badminton Club, Gloucester PRIVACY NOTICE

### 1. Introduction

This Privacy Notice explains in detail the types of personal data we may collect about you when you interact with us. It also explains how we will store and handle that data, and keep it safe.

There is a lot of information here but we want you to be fully informed about your rights, and how Stringbreakers Badminton Club, Gloucester uses your data. For example, we will explain how we combine data across Stringbreakers Badminton Club, Gloucester to build a single view of you.

We hope the following sections will answer any questions you have but if not, please do get in touch with us.

It is likely that we will need to update this Privacy Notice from time to time. You are welcome to check our website whenever you wish.

For ease throughout this Notice, 'we' and 'us' means Stringbreakers Badminton Club, Gloucester.

### 2. What is Stringbreakers Badminton Club, Gloucester?

We are a Badminton Club based in St Peters High School, Gloucester. We are a registered club with Badminton England and are run in wholly by volunteers.

### 3. Explaining the legal bases we rely on

The law on data protection sets out a number of different reasons for which a company/organisation may collect and process your personal data, including:

#### Performance of a contract

If you are a member with us, have joined our club, entered into one of our competitions, we have to collect and process your data in order to perform our contract with you.

#### Consent

In specific situations, we can collect and process your data with your consent.

*For example, when you tick a box to receive email newsletters and notices.*

#### Legal compliance

If the law requires us to, we may need to collect and process your data.

*For example, we can pass on details of people involved in fraud or other criminal activity affecting Stringbreakers Badminton Club, Gloucester to law enforcement.*

#### Legitimate interest

In specific situations, we require your data to pursue our legitimate interests in running and promoting badminton in England and which does not materially impact your rights, freedom or interests.

*For example, we will use your data to send you information relating to your membership of Stringbreakers Badminton Club, Gloucester.*

### 4. When do we collect your personal data?

- When you become one of our members
- When you enter a tournament or competition
- When you contact us by any means with queries, complaints etc.

- When you ask one of our Volunteers to email you information about a service.

## **5. What sort of personal data do we collect?**

- Your name, gender, date of birth, address, email and telephone number. Also medical information can be collected (by consent) along with next of kin contact details.
- Details of your interactions with volunteers at Stringbreakers Badminton Club, Gloucester

*For example, we collect notes from our formal conversations with you, details of any complaints or comments you make and how and when you contact us.*

- Your social media username, if you interact with us through those channels, to help us respond to your comments, questions or feedback.

## **6. How and why do we use your personal data?**

We need to use your personal data if you are one of our members in order to fulfil our obligations to you.

We then use this to enter you on the Badminton England Database and may contact you regarding Badminton related news, benefits, offers, products and services that are most likely to interest you.

The data privacy law allows this as part of our legitimate interest in our members.

Of course, if you wish to change how we use your data, you will find details in the 'What are my rights?' section below.

Remember, if you choose not to share your personal data with us, or refuse certain contact permissions, we might not be able to provide a smooth service within the club.

*For example, if you have asked us to let you know when YONEX All England Championships tickets go on sale, we cannot do that if you've withdrawn your general consent to hear from us. Or we are unable to advise you when a new benefit to the membership programme is launched.*

## **7. How we protect your personal data**

We know how much data security matters to all our members. With this in mind we will treat your data with the utmost care and take all appropriate steps to protect it.

Other than outlined, we do not share your data to other online or offline services.

## **8. How long will we keep your personal data?**

Whenever we collect or process your personal data, we will only keep it for as long as is necessary for the purpose for which it was collected.

At the end of this period, your data will be deleted completely

## **9. Who do we share your personal data with?**

We sometimes share your personal data with Badminton England and they with its affiliates.

Here is the policy we apply to those organisations to keep your data safe and protect your privacy:

- We provide only the information they need to perform their specific services.
- They may only use your data for the exact purposes we specify with them.
- We work closely with them to ensure that your privacy is respected and protected at all times.
- If we stop using their services, any of your data held by them will either be deleted or rendered anonymous.

Examples of the kind of third parties we work with are:

- County Badminton Associations

- IT companies who support our club through an online database
- Insurance companies (through BE)

## 10. What are your rights over your personal data?

You have the right to request:

- Access to the personal data we hold about you, free of charge (unless charges apply to us in fulfilling your request)
- The correction of your personal data when incorrect, out of date or incomplete.
- That you be "forgotten" or have your data erased, in certain situations.
- To have your data ported (that is, transmitted) directly to another organisation

You can contact us to request to exercise these rights at any time as follows:

To ask for your information please contact The Data Protection Officer, Stringbreakers Badminton Club, Gloucester, St Peters High School or email [chair@stringbreakersbadminton.co.uk](mailto:chair@stringbreakersbadminton.co.uk)

To ask for your information to be amended please update your online profile. If we choose not to action your request we will explain to you the reasons for our refusal.

## 11. Your right to withdraw consent

Whenever you have given us your consent to use your personal data, you have the right to change your mind at any time and withdraw that consent.

## 12. Where we rely on our legitimate interest

In cases where we are processing your personal data on the basis of our legitimate interest, you can ask us to stop for reasons connected to your individual situation.

We must then do so unless we believe we have a legitimate overriding reason to continue processing your personal data.

## 13. Direct marketing

We will never knowingly pass your data on to an organisation that we know will use your data for direct marketing.

## 14. Contacting the Regulator

If you feel that your data has not been handled correctly, or you are unhappy with our response to any requests you have made to us regarding the use of your personal data, you have the right to lodge a complaint with the Information Commissioner's Office.

You can contact them by calling **0303 123 1113**.

Or go online to [www.ico.org.uk/concerns](http://www.ico.org.uk/concerns) (opens in a new window; please note we can't be responsible for the content of external websites)

If you are based outside the UK, you have the right to lodge your complaint with the relevant data protection regulator in your country of residence.

## 15. Any Questions?

We hope this Privacy Notice has been helpful in setting out the way we handle your personal data and your rights to control it.

If you have any questions that haven't been covered, please contact our Data Protection Officer who will be pleased to help you:

- Email us on [chair@stringbreakersbadminton.co.uk](mailto:chair@stringbreakersbadminton.co.uk)
- Or write to us at:

Data Protection Officer, Stringbreakers Badminton Club, Gloucester, St Peters High School,  
Gloucester